

Institutional Charter-Driver Preliminary Review

A document review of the institutions committees, working groups and councils was performed to identify improvements and synergies within the charters. Below are the results of the preliminary review. **Committee, working group and council chairs will have to be interviewed to corroborate the results.**

- ◆ **Red Text** indicates the committee should be disbanded or combined with another
- ◆ **Blue text** indicates revisions/changes are required.
- ◆ Black text indicates no change required

Charter Title	Type of Charter	Laboratory / Regulatory Driver	Management System / Evaluation Comments	Chair Person
1. AGS/RHIC User Group Executive Committee	Committee	----	This committee should be disbanded. Duplicates the Nuclear and Particle Physics Program Advisory Committee	R. Bellwied
2. Affirmative Action Advisory Committee	Committee	----	This committee should be disbanded (Diversity Committee)	P. Williams
3. Aviation and Marine Safety Committee	Committee	----	This committee should be disbanded (covered in the Laboratory ES&H committee)	D. Robbins
4. BNL Credentialing Committee	Committee	Human Subjects Research subject area	Science & Technology Program Management	
5. BNL Radioactive Drug Research Committee	Committee	Food & Drug Administration (21 CFR 361.1), Human Subjects Research subject area	Science & Technology Program Management	
6. Brookhaven Lecture Committee	Committee	----	This committee should be disbanded (duplicates the Lectureship Committee)	Brant Johnson
7. BSA Concert Committee	Committee	----	----	
8. Center for Functional Nanomaterials Science Advisory Committee	Committee	----		Chair ?
9. Conflict Resolution Committee	Committee	Supervisor's Personnel Manual subject area	Human Resource	
10. Davis-Bacon Review Committee	Committee	Davis Bacon Act subject area	Real Property Asset Management	
11. Director's (Oversight) Safety Committee	Committee	Laboratory Director	Recommend change to the Director's Oversight committee (serve as the top tier committee – review and roll-up Laboratory committee minutes) – Not limited to safety	S. Aronson, C. Parnell & P. Williams
12. Diversity Management Steering Committee	Committee	Laboratory Director	Human Resource	D. Lowenstein
13. Drinking Water Quality Committee	Committee	Drinking Water	Environmental Management	
14. Electric Demand Coordination	Committee	----	This committee should be disbanded. No useful purpose noted	E. Phillips

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Committee				
15. Firearms Safety Committee	Committee	DOE Order 440.1,	Worker Safety and Health	
16. Institutional Animal Care and Use Committee	Committee	Animal Research Subject Area	Science & Technology Program Management	
17. Institutional Biosafety Committee	Committee	DOE Policy 450.7, 42 CFR 72.3 & 42 CFR 72.6, Biosafety in Research Subject Area. Laboratory Authority Having Jurisdiction (AHJ)	Worker Safety and Health	
18. Institutional Nanoscience Safety Advisory Committee	Committee	DOE Policy 456.1	Worker Safety & Health	
19. Laboratory Electrical Safety Committee	Committee	Laboratory Authority Having Jurisdiction (AHJ), Electrical Safety Subject Area	Worker Safety and Health	
20. Laboratory Environment, Safety and Health Committee	Committee	10 CFR 851, Worker Safety & Health Rule Laboratory Authority Having Jurisdiction (AHJ) for Pressure safety	Worker Safety and Health	
21. Laboratory Fire Safety Committee	Committee	NFPA Codes, Fire Safety Subject Area. Laboratory Authority Having Jurisdiction (AHJ)	Facility Safety	
22. Lab-Wide Architectural Review Committee	Committee	----	This committee should be disbanded. Integrate architectural reviews with the Site Master Plan Steering Committee	M. Schaeffer
23. Laser Safety Committee	Committee	Laser Safety Subject Area	Worker Safety and Health	
24. Lectureship Committee	Committee	----	----	P. Wanderer
25. Lifting Safety Committee	Committee	Lifting Safety Subject Area	Worker Safety and Health	
26. NSLS Science Advisory Committee	Committee	----	----	J. Penner-Hahn
27. Nuclear and Particle Physics Program Advisory Committee	Committee	----	----	Chair ?
28. Nuclear Safety Committee	Committee	10 CFR 830, Nuclear Safety Management, Nuclear/Criticality Safety	Facility Safety	
29. OPSEC Working Committee	Committee	Operations Security Program Description	Security	M. Sakitt
30. Quality of Life Steering Committee	Committee	Laboratory Director	Administrative Support	C. Carter
31. Radiation Protection	Committee	10 CFR 835,	Radiological Control	

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Committee		Radiological Control Program Description		
32. Research Library Advisory Committee	Committee	---	---	M. Blaskiewicz
33. Scientific Advisory Committee for Radiation Research (SACRR)	Committee	----	This committee should be disbanded. Duplicates the Nuclear and Particle Physics Program Advisory Committee	B. Sutherland
34. Site Master Plan Steering Committee	Committee	----	Real Property Asset Management (integrate Lab-wide architectural review committee charge)	M. Bebon
35. Traffic Safety Committee	Committee	Traffic Safety	Worker Safety and Health. This committee should be disbanded and the charge integrated with the Laboratory ES&H Committee	B. Chaloupka
36. Training and Qualifications Management Steering Committee	Committee	Training & Qualifications Subject Area	Training & Qualifications	
1. Administrative Council	Council	----	----	
2. BNL Council	Council	----	----	
3. Brookhaven Advocacy Council (BAC)	Council	----	----	
4. Cyber Security Advisory Council (CSAC)	Council	----	----	
5. Management Council	Council	----	----	
6. Policy Council	Council	----	----	
7. Pollution Prevention Council	Council		Change to the Pollution Prevention & Safety Solution Council	
8. Safety Solution Council	Council	----	This council should be disbanded. Integrate with the Pollution Prevention	P. Williams
9. Science Council	Council	----	----	
10. Strategic Focus Area (SFA) Councils	Council	----	This council should be disbanded	P. Looney
1. BNL Center for Functional Nanomaterials (CFN) Project Oversight Team	Working Group	----	This working group should be disbanded. The charter is aimed at CFN project construction activities for Critical Decision reviews	S. Ozaki
2. Health and Safety Regulatory Working Group Charter	Working Group	10 CFR 830, 10 CFR 851, Price Anderson Amendment Act (PAAA)	Quality Management, Worker Safety & Health	
3. Infrastructure Planning Teams	Working Group	----	9 Planning teams were identified under infrastructure- several of these teams duplicate existing committees and working groups.	Plant Engineering (EP-MGMT-900A Procedure)
4. Operations Management Forum	Working Group	----	This group should be disbanded. Consider elevating to a Director's Oversight Committee.	Chair?

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5. Security/Counterintelligence Group	Working Group	----	----	Len Butera
6. Transportation Safety Working Group	Working Group	Transportation of Hazardous/Radioactive Materials On and Off Site Subject Areas	Hazardous Material Transportation Safety	G. Shepherd